



# POLK COUNTY

Property Appraiser

Neil Combee

ADA Compliant

R. 07/2025

## INCOME/EXPENSE ANALYSIS: OFFICE

(For Previous Calendar Year 1/1 through 12/31)

### REAL ESTATE DIVISION

BUSINESS NAME:

PROPERTY AKA:

PROPERTY LOCATION:

PARCEL ID:

#### INCOME:

RENTAL INCOME		\$	
VACANCY	%	(Sqft)	
TENANT REIMBURSEMENTS			
COMMON AREA MAINTENANCE	\$		
INSURANCE	\$		
REAL ESTATE TAXES	\$		
OTHER	\$		
TOTAL REIMBURSEMENTS		\$	
TOTAL INCOME		\$	

#### EXPENSES:

PROPERTY INSURANCE	\$	
UTILITIES	\$	
REPAIRS/MAINTENANCE	\$	
MANAGEMENT FEE	\$	
PAYROLL & BENEFITS	\$	
ADVERTISING & MARKETING	\$	
PROFESSIONAL FEES	\$	
GENERAL/ADMINISTRATIVE	\$	

TOTAL OPERATING EXPENSES \$

NET OPERATING INCOME \$

#### OTHER EXPENSES:

REAL ESTATE TAXES	\$	
RESERVES FOR REPLACEMENT	\$	
CAPITAL EXPENDITURES	\$	

PLEASE DESCRIBE THE CAPITAL IMPROVMENTS COMPLETED IN THE PAST CALENDAR YEAR

#### PREPARER INFORMATION:

NAME & TITLE

EMAIL ADDRESS

TELEPHONE #

DATE

NOTE: IN LIEU OF THE FORM, A YEAR END PROFIT LOSS STATEMENT AND RENT ROLL AS OF JANUARY 1<sup>ST</sup> CAN BE PROVIDED

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